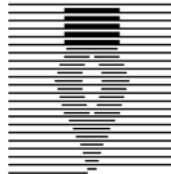


*Thomas Associates Inc.*

*1009 Butterworth Court - Stevensville, MD 21666*

## **GENERAL SERVICES ADMINISTRATION**



THOMAS ASSOCIATES INC.

### ***Federal Supply Service*** **Authorized Federal Supply Schedule Pricelist**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: <http://www.gsadvantage.gov>.

#### **Schedule for Mission Oriented Business Integrated Services (MOBIS)**

**FSC Class: 8742**

**Contract Number: GS-10F-0161L**

**Contract Periods: 2/1/2011 – 1/31/2016**  
**2/1/2016 – 1/31/2021**

**DUNS Number: 614505303**

**Telephone: (410) 643-2255**

**FAX Number: (410) 643-0888**

**Website: [www.thomasassociatesinc.com](http://www.thomasassociatesinc.com)**

**Business Size: Woman-Owned, Small Business**

**Contract Administration: Michael L. Fretwell**  
**VP Finance and Administration**  
**[mfretwell@thomasassociatesinc.com](mailto:mfretwell@thomasassociatesinc.com)**



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## **Section I: CUSTOMER INFORMATION**

- 1. Table of Awarded Special Item Numbers (SINs):**  
874-1, 874-1RC *Integrated Consulting Services*  
874-4, 874-4RC *Training Services: Instructor Led Training, Web Based Training and Education Courses, Course Development and Test Administration, Learning Management, Internships*  
874-7, 874-7RC *Integrated Business Program Support Services*
- 2. Maximum Order Limitation:**  
\$1,000,000.00
- 3. Minimum Order Limitation:**  
\$100.00
- 4. Geographic Coverage (delivery area):**  
Contractor will provide worldwide delivery.
- 5. Point(s) of Production: (city, county, and state or foreign country).**  
Same as contractor
- 6. Discount from List Prices or Statement of Net Price:**  
GSA Net prices as shown
- 7. Quantity Discounts:**  
None
- 8. Prompt Payment Terms:**  
Net 30 Days
- 9. Government Purchase Cards:**
  - a. Annotate if Government Commercial Credit Card is Accepted:**  
YES
  - b. Discounts for Payment by Government Commercial Credit Card:**  
None
- 10. Foreign Items (list items by country of origin):**  
None
- 11. Time of Delivery:**  
Specific delivery time will be negotiated on individual orders.
- 12. FOB Point(s):**  
Destination



**13. Ordering Address:**

Thomas Associates Inc.  
Attn: Michael L. Fretwell, VP Finance and Administration  
1009 Butterworth Court  
Stevensville, MD 21666

**14. Warranty:**

As in accordance with Clause 552.246-73 Warranty-Multiple Award Schedule (MAR 2000)

**15. Export Packaging Charges:**

Not applicable

**16. Terms and Conditions of Government Commercial Credit Card Acceptance:**

Not applicable

**17. Terms and Conditions of Rental, Maintenance, and Repair:**

Not applicable

**18. Terms and Conditions of Installation:**

Not applicable

**19. Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and Any Discounts from List Prices:**

Not applicable

**20. List of Service and Distribution Points:**

Not applicable

**21. List of Participating Dealers:**

Not applicable

**22. Preventive Maintenance:**

Not applicable

**23. Environmental Attributes:**

Not applicable

**24. Data Universal Number System (DUNS):**

614505303

**25. Central Contractor Registration (CCR):**

Company is registered.

**26. Uncompensated Overtime:**

Not used

**27. Service Contract Act (SCA)**

The labor categories that fall under the requirements of the SCA (i.e. non-exempt labor categories) are identified in the matrix below. The prices for the labor categories meet or exceed the requirements in the SCA Wage Determination identified below.

SCA Matrix		
SCA Eligible Contract Labor Category	SCA Equivalent Code – Title	WD Number
Engineering Technician	30084 – Engineering Technician IV	05-3015
Graphics Artist	15080 – Graphic Artist	05-3015
Senior Technical Editor	30463 – Technical Writer III	05-3015
Technical Editor	30461 – Technical Writer I	05-3015

The SCA is applicable to this contract and it includes an SCA applicable labor categories. The price for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number identified in the matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order pricing will be discounted accordingly.

## Section II: TAI MOBIS RATES

Labor Category	GSA Option 2 Year 11 2/1/2011 1/31/2012	GSA Option 2 Year 12 2/1/2012 1/31/2013	GSA Option 2 Year 13 2/1/2013 1/31/2014	GSA Option 2 Year 14 2/1/2014 1/31/2015	GSA Option 2 Year 15 2/1/2015 1/31/2016
Engineer	\$99.59	\$102.78	\$106.07	\$109.46	\$112.96
Engineering Technician	\$68.95	\$71.16	\$73.44	\$75.79	\$78.22
Graphics Artist	\$63.75	\$65.79	\$67.90	\$70.07	\$72.31
Program Manager	\$107.28	\$110.71	\$114.25	\$117.91	\$121.68
Project Manager	\$91.97	\$94.91	\$97.95	\$101.08	\$104.31
Senior Engineer	\$137.92	\$142.33	\$146.88	\$151.58	\$156.43
Senior Program Manager	\$168.56	\$173.95	\$179.52	\$185.26	\$191.19
Senior Systems Analyst	\$99.59	\$102.78	\$106.07	\$109.46	\$112.96
Senior Technical Editor	\$67.72	\$69.89	\$72.13	\$74.44	\$76.82
Systems Analyst	\$51.00	\$52.63	\$54.31	\$56.05	\$57.84
Technical Editor	\$54.22	\$55.96	\$57.75	\$59.60	\$61.51
Trainee	\$25.50	\$26.32	\$27.16	\$28.03	\$28.93

Labor Category	GSA Option 3 Year 16 2/1/2016 1/31/2017	GSA Option 3 Year 17 2/1/2017 1/31/2018	GSA Option 3 Year 18 2/1/2018 1/31/2019	GSA Option 3 Year 19 2/1/2019 1/31/2020	GSA Option 3 Year 20 2/1/2020 1/31/2021
Engineer	\$115.11	\$117.30	\$119.53	\$121.80	\$124.11
Engineering Technician	\$79.71	\$81.22	\$82.76	\$84.33	\$85.93
Graphics Artist	\$73.68	\$75.08	\$76.51	\$77.96	\$79.44
Program Manager	\$123.99	\$126.35	\$128.75	\$131.20	\$133.69
Project Manager	\$106.29	\$108.31	\$110.37	\$112.47	\$114.61
Senior Engineer	\$159.40	\$162.43	\$165.52	\$168.66	\$171.86
Senior Program Manager	\$194.82	\$198.52	\$202.29	\$206.13	\$210.05
Senior Systems Analyst	\$115.11	\$117.30	\$119.53	\$121.80	\$124.11
Senior Technical Editor	\$78.28	\$79.77	\$81.29	\$82.83	\$84.40
Systems Analyst	\$58.94	\$60.06	\$61.20	\$62.36	\$63.54
Technical Editor	\$62.68	\$63.87	\$65.08	\$66.32	\$67.58
Trainee	\$29.48	\$30.04	\$30.61	\$31.19	\$31.78



## **Section III: LABOR CATEGORY DESCRIPTIONS**

### **Engineer**

The Engineer must have at least 10 years experience providing engineering support services to Government and/or commercial customers. The Engineer must have a quality assurance background, experience developing drawings, experience generating procurement specifications and experience conducting surveys. The Engineer must also have at least 3 years experience with using AUTOCAD.

Minimum educational / degree requirements: Master's Degree and 10 years of related experience or Bachelor's Degree and 15 years of related experience. Engineering or Naval Architecture degrees only.

### **Engineering Technician**

The Engineering Technician must have at least 4 years experience providing engineering support services to Government and/or commercial customers. The Engineering Technician must have experience developing drawings, experience interpreting procurement specifications and experience assisting on survey related work. The engineering technician must also have at least a working familiarity with AUTOCAD.

Minimum educational / degree requirements: Associates' Degree and 4 years experience or High School Diploma and 8 years experience in general engineering technologies applicable to systems acquisition and life cycle management and support.

### **Graphics Artist**

The Graphics Artist must have at least 3 years experience developing graphics for technical publications and training materials, including conducting photo shoots and editing photos / line drawings. He/she must be experienced with the Adobe Suite applications (primarily Illustrator and Photoshop). The Graphics Artist must also have experience developing promotional materials such as banners and brochures, providing website design and development support as well as design / development services related to computer based training products.

Minimum educational / degree requirements: Bachelor's Degree and 3 years experience or Associates' Degree and 5 years experience or High School Diploma and 7 years experience creating illustrations and presentations for military or other technical customers



### **Program Manager**

The Program Manager must have at least 8 years experience providing program management support on Government and/or commercial contracts. The Program Manager must possess customer interface, interpersonal, management, budgetary, organizational, leadership and supervisory skills. The Program Manager must have the capacity to delegate and manage multiple projects simultaneously. He / she must also have the capacity to meet major project milestones and schedules on a consistent basis.

Minimum educational / degree requirements: Master's Degree and 8 years experience, Bachelor's Degree and 10 years experience or Associates' Degree and 15 years experience or High School Diploma and 28 years experience in general government-related program management.

### **Project Manager**

The Project Manager must have at least 4 years experience providing project management support on Government and/or commercial contracts. The Project Manager must possess customer interface, management, budgetary and organizational skills. They must also have experience ensuring tasks are performed and deliverables are produced in compliance with Statements of Work (SOW) and other contractual requirements. The Project Manager must have the capacity to delegate and manage multiple projects simultaneously. He / she must also be able to meet major project milestones and schedules on a consistent basis.

Minimum educational / degree requirements: Bachelor's Degree and 4 years experience or Associates' Degree and 6 years experience or High School Diploma and 8 years experience in general government-related program management.

### **Senior Engineer**

The Senior Engineer must have at least 15 years experience providing program management and engineering support services to Government and/or commercial customers. The Senior Engineer must have a quality assurance background, experience developing drawings, experience generating procurement specifications and experience conducting surveys. The Senior Engineer must also have at least 5 years experience in a supervisory capacity and must have a background in using AUTOCAD.

Minimum educational / degree requirements: Master's Degree and 15 years of related experience or Bachelor's Degree and 20 years of related experience. Engineering or Naval Architecture degrees only.





### **Senior Program Manager**

The Senior Program Manager is the most senior Program Manager, typically possessing a minimum of 20 years of program management experience. Responsible for all aspects of major programs to include financial and programmatic oversight of contract performance, hiring and firing personnel, business development and strategic growth strategies.

Minimum educational / degree requirements: Master's Degree and 20 years experience or Bachelor's Degree and 23 years management experience in general government-related program management.

### **Senior Systems Analyst**

The Senior Systems Analyst must have at least 8 years experience providing project management and technical support on Government tasks involving training, conference planning, warehousing, survey work and data conversion (using various tagging procedures). In this capacity, the Senior Systems Analyst must possess leadership and supervisory skills. The Senior Systems Analyst further provides program management and technical support toward the establishment, development, implementation and maintenance of data bases and applications used on specific Government contracts.

Minimum educational / degree requirements: Bachelor's degree and 8 years experience or Associates' Degree and 10 years experience or High School Diploma and 15 years experience providing technical support services.

### **Senior Technical Editor**

The Senior Technical Editors must have at least 7 years experience providing design, publishing, editing (mechanical and substantive) and quality assurance services on publications such as technical manuals, handbooks, student / instructor guides and lesson plans on Government and/or commercial programs. Must be experienced with various Governmental style guides and regulations for producing documentation. The Senior Technical Editor must possess interpersonal, communication, typing and writing skills and the requisite skills required to supervise and lead personnel.

Minimum educational / degree requirements: Bachelor's Degree and 7 years experience or Associates' Degree and 10 years experience editing for engineering, military and related technical disciplines.



### **Systems Analyst**

The Systems Analyst must have at least 2 years experience providing technical support on Government tasks involving training, conference planning, warehousing, survey work and data conversion (using various tagging procedures). In this capacity, the Systems Analyst must possess keen attention to detail and multitasking skills. The Systems Analyst also provides technical support for the establishment, development, implementation and maintenance of data bases and applications used on specific Government contracts.

Minimum educational / degree requirements: Bachelor's degree and 2 years experience or Associates' Degree and 4 years experience or High School Diploma and 8 years experience providing technical support services.

### **Technical Editor**

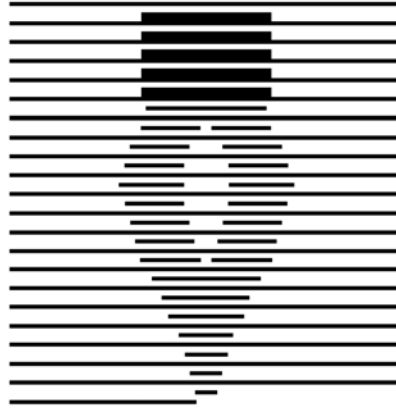
The Technical Editor must have at least 4 years experience providing design, publishing, editing (mechanical and substantive) and quality assurance services on publications such as technical manuals, handbooks, student / instructor guides and lesson plans on Government and/or commercial programs. Must be experienced with various Governmental style guides and regulations for producing documentation. The Technical Editor must possess interpersonal, communication, typing and writing skills.

Minimum educational / degree requirements: Bachelor's Degree and 4 years experience or Associates' Degree and 6 years experience editing for engineering, military and related technical disciplines.

### **Trainee**

The Trainee will provide program-related administrative support to various programs such as training product development, technical documentation development and data entry and/or conversion. Miscellaneous administrative support may also include filing, copying, delivering documentation, sending messages, processing messages, etc. The Trainee will gain experience in a number of Government and/or commercial programs.

Minimum educational / degree requirements: High School Diploma.



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**THOMAS ASSOCIATES INC.**

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Stevensville, MD 21666**

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FAX Number: (410) 643-0888  
Website: [www.thomasassociatesinc.com](http://www.thomasassociatesinc.com)**

**FSC Class: 8742  
Contract Number: GS-10F-0161L  
Contract Period: 2/1/2011 – 1/31/2016**

**DUNS Number: 614505303**

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